Bratton Clovelly Parish Council



*Clerk to the Council: Rachel Ward •* Crane Cottage, Germansweek, Beaworthy, Devon EX21 5B

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**To: Members of Bratton Clovelly Parish Council:**

You are duly summoned to attend a Parish Council Meeting (no.206) to be held at 7:30pm on Wed 9th November 2022.

**Public Participation Session:** There will be a 15 minute open session, for residents to raise issues and questions for future consideration or to give views to the Parish Council on issues on this agenda. Additional public time may be added at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. If you wish to comment but are unable to attend, please send your comment to the clerk by 5pm on the 9th Nov. They will be read to the meeting at the discretion of the Chairman.

Rachel Ward, Clerk to the Council - Friday 4th November 2022

***Agenda***

1. Public Participation: Restricted to 15 mins in total.
2. Apologies: To receive apologies and to approve reasons for absence
3. Declaration of Interest:
   1. Register of Interests: Councillors are reminded of the need to keep their register of interests up to date.
   2. To declare any personal or pecuniary interests in items on the agenda and their nature. (Councillors with pecuniary interests must leave the room for the relevant items).
4. Planning:
   1. For Decisions –
      1. 2874/22/OPA Proposal: Outline application with all matters reserved for construction of agricultural workers supervisory dwelling Site Address: Land at SX 460 975, Patchacott
      2. 1051/22/FUL Proposal: Provision of a permanent rural workers dwelling Site Address: Higher View Farm, Broadbury, Okehampton, EX20 4LG (not our area but we are being consulted).
   2. For Noting – None
   3. For updates – None
5. Agree and sign minutes: - from the Parish Council Meeting on 8th June and 22nd June (204 and 205) 2022 and note the records of the meetings that have been cancelled due to not being quorate on: 03/05/22, 14/09/22 and 12/10/22
6. Co-opting Three New Councillors: Colin Braidwood, Sue May and Chrissy Bowyer are coming to this meeting with a view to being co-opted; they will give a 3 minute presentation on why they want to be a councillor and what they hope to bring to the Council. The current councillors will then vote to co-opt them. The new councillors will then join the meeting.
7. Resignation of Cllr Rocket
8. Councillors Roles: Areas that need councillor commitment: Playground - needs a visual safety check weekly, Volunteers coordinator, P3 coordinator, Snow warden (Cllr Gilbert), Finance, Police/security liaison (Cllr Levy), Defibrillator - needs checking and a report sending in monthly, DAAT key holder.
9. Finance:
   1. Financial report (Clerk - emailed round)
   2. To note receipt for the half yearly precept: £ 3,279.00
   3. To note receipt of wayleave payment: £3.75
   4. To decide whether to opt in or out of the central audit procurement regime managed by SAAA.
   5. To note Joint PC/Hall Event Car boot and breakfast 10th Sept.
   6. To approve incremental pay rise for Clerk from 03/08/22 from £10.84 ph. to £11.05 ph. Then To approve the Clerks inflationary pay rise in line with Government/union negotiations of £1.01 per hour back dated to April 2022
   7. To consider the current budget and start planning for the precept. (Extra meeting in Dec to finalise a figure for voting in January.)
   8. To note payment of Clerk’s wages and HMRC Payments 4th June 2021 to 3rd Sept 2022 – (£234.87 per month in June and July, then £239.42 per month from August to September And note the following:

Clerk’s wages and HMRC 4th September 2022 to 3rd October 2022 total £239.42

Broadbury Landcare Knot weed treatment £50.00

Clovelly Inn Defibrillator power £25.00

Okehampton Transport Group donation £40.00

ST Lanes grass cutting fuel £205.49

WDBC dog waste bins emptying £236.68

BCPH meeting room and stone barn hire £ 77.00

And approve the following payments:

TEEC Web site and hosting £151.19

SK Coleman (grass cutting) £ 50.00

And Clerks wages and HMRC payments of £391.74 for 4th October to 3rd November 2022 including back dated pay rise of £152.31)

1. P3 – Coordinator resignation: new coordinator needed urgently
2. Mobile phone: Pay as you go cancelled –£7 contract with Virgin media only available to private clients, we need a business contract. EE can do £8 pm for a 12 month contract. That is the cheapest I have been able to find on a network that covers this area. Request approval. Quote may be out of date as acquired in July – please set a max spend (£10)
3. DAAT – changes to contact and key holder details.
4. Communication: Cllrs and Clerk
5. Playground inspection: Cllr Gilbert - what needs doing?
6. Speeding on A3079: (Cllr Southcott)
7. Correspondence: Any received (non decision making)
8. Date of next meeting: Parish Council Meeting 14th December 2022 at 7:30pm